

Franklin Public Library
Library Board Meeting
October 27, 2025
Approved: November 24, 2025



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Maria Imp President	X	Christopher Doll	X	Alan Aleksandrowicz Treasurer	X
Annemarie Vitas- Oklobdzjia Secretary	Excused	Terrence Berres	X	Mike Karolewicz Vice President	X
Amanda Pound Franklin School District	X	Lauren Rosso	X	Jason Craig Aldermanic Representative	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

I. CALL TO ORDER: M. Imp called the meeting to order at 6:00pm and performed roll call attendance.

II. PUBLIC COMMENT: None

III. APPROVAL OF MINUTES:

- a. M. Karolewicz moved to approve the minutes from the September 22, 2025 regular meeting of the Library Board of Trustees; seconded by A. Aleksandrowicz. J. Craig abstained. Motion passed.

IV. Visitors: None

V. Finance Committee:

a. Approval of Vouchers and Invoices

- i. M. Imp moved to approve Fund 15 vouchers and invoices for \$15,735.36; seconded by A. Aleksandrowicz. Motion passed.
- ii. M. Imp moved to approve Fund 16 vouchers and invoices for \$2,189.21; seconded by A. Aleksandrowicz. Motion passed.

- b. Treasurer's Report** – The September report represents 74.79% of the year. Fund 15 total revenue is 97.34% of the budget. Total expenditures are 65.90% of the budget. Fund 16 total revenue is 82.25% of the budget. Total expenditures are 56.34% of the budget. Cash register was perfect as expected.

VI. New Business:

- a. Adoption of 2026 Mayor's Recommended Budget:** M. Imp motioned the Library Board adopt the 2026 Library Budget for Fund 15 with \$1,593,494 of Revenues, \$1,497,446 of Operating Expenditures, and \$124,637 of Capital Expenditures; A. Aleksandrowicz seconded. Motion passed. M. Imp motioned the Library Board adopt the 2026 Library Budget for Fund 16 with \$61,290 of Revenues, \$44,250 of Operating Expenditures, and \$17,040 of Capital Expenditures; A. Aleksandrowicz seconded. Motion passed.
- b. Action and Discussion Regarding Funding Milwaukee County Federated Library System's Lucky Day Collection in OverDrive:** J. Loeffel shared that MCFLS library directors voted to fund the OverDrive Advantage Lucky Day collection at the \$100,000 level, Franklin's portion being \$5,593. M. Karolewicz

motioned to fund Franklin's portion of the Lucky Day collection in OverDrive at \$5,593. A. Aleksandrowicz seconded. Motion passed.

- c. **Q3 Action Plan Update:** J. Loeffel answered questions about the status of the 2025 Action Plan. Detailed progress towards goals by Librarians was included for Board review. Inclusion was appreciated by the Board members. All objectives are on schedule to be completed by the end of the year.
- d. **Policy Review – Circulation Policy:** M. Karolewicz made a motion to approve additional changes to the Circulation Policy as presented by J. Loeffel; J. Craig seconded. Motion passed.

VII. Update on Past or Upcoming Council Actions Relating to the Library: J. Craig will be part of the City Finance Council meeting on October 28 to discuss the city budget.

VIII. Update on Franklin Public Schools Matters Relating to the Library: None.

IX. Report of the President: M. Imp related that the improved relationship with city officials has provided help to the library for its budget requests. She made the Library Board aware that people have challenged books at neighboring MCFLS libraries.

X. Report of the Library Director:

- a. **Monthly Activity of Library Director and Library:** J. Loeffel newly included progress reports from staff in her report.
- b. **FPL @ a Glance Statistics Report:** Gate count and circulation both up over last year for the month.

XIII. Report of the Franklin Public Library Foundation: J. Loeffel reported that 50 people attended the Literary Event featuring Nick Petrie on September 25. Fundraising events coming up: November 6-9 Holiday Boutique & Thrift Fundraiser and Holiday Bake Sale on Saturday, December 13.

XIV. Upcoming Library Board Meetings:

- a. Regular Library Board of Trustees Meeting: November 24, 2025 at 6:00pm in the Sievert Conference Room.

XV. Adjourn: M. Karolewicz moved to adjourn the meeting at 7:03pm. A. Pound seconded. Motion passed.

Respectfully submitted, M. Karolewicz, Library Board Vice-President